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Texts of the manuscripts are to be submitted in the following format: Times New Roman font, type size 12, single spacing. The extent of the article should not exceed 9 000 words or its equivalents (including notes, tables, maps, figures, and pictures located at a desired place in the text). The extent of a contribution to the other sections of the magazine should not exceed 1 800 words. The author is responsible for the language correctness of the manuscript.

GUIDELINES FOR THE FORMAT OF THE SUBMITTED ARTICLES

Title

The title (succinct and apposite) is to be written in Czech, Slovak, English, and German in bold font on a separate title page with a full name of the author, postal address, and e-mail.

Abstract, key words, subheadings, and summary

Abstract of the article should be of no more than 200 words and is to be written in English.

Key words ranging from 3 to 6, stated in English, and separated by a comma.

Subheadings in the article should be of two levels at the maximum. Subheadings of the first level are to be bold; subheadings of the second level are to be written in italic.

Summary in English is included at the end of the Czech article of the maximum extent of 600 words. The author is responsible for the language correctness of the text.

Notes

Notes are to be numbered gradually and with no interruption. Notes are to be placed at the end of the article (before a list of references and a summary).

References

Strict quotation must be quotation-marked both in a text, and in notes, and are to be identified at an appropriate point in the text, including pagination; e.g. (Baker 2003, p. 13). In case of reference to a general idea of other writings, a source with no pagination is then identified (Korčák 1985), or: already discussed in Korčák (1985). Indirect references are identified as follows: (Cawdwell 1975, cit. in Drbohlav 1993, p. 33). Sources of no author are to be identified in a comprehensible shortened citation. The author is fully responsible for the accuracy of the references in his/her article.

Examples of the references

Book of a single author:

BAKER, A. R. H. (2003): *Geography and History. Bridging the Divide*. Cambridge University Press, Cambridge, 279 s.

ČERNÝ, E. (1992): *Výsledky výzkumu zaniklých středověkých osad a jejich plužin. Historicko-geografická studie v regionu Dražanské vrchoviny. Muzejní a vlastivědná společnost v Brně*, Brno, 143 s.

WORSTER, D. (1985): *Nature's Economy. A History of Ecological Ideas*. Cambridge University Press, Cambridge – New York, 404 s.

Book of more authors:

SÁDLO, J., POKORNÝ, P., HÁJEK, P., DRESLEROVÁ, D., CÍLEK, V. (2005): *Krajina a revoluce. Významné přelomy ve vývoji kulturní krajiny českých zemí*. Malá Skála, Praha, 247 s.

Edited book:

MILANOVA, E., HIMIYAMA, Y., BIČÍK, I., eds. (2005): *Understanding Land-Use and Land-Cover Change in Global and Regional Context*. Science Publishers, Enfield (USA), Plymouth (UK), 336 s.

Chapter in an edited book:

DRBOHLAV, D., KALVODA, J., VOŽENÍLEK, V. (2004): *Frontiers of Czech geography*. In: Drbohlav, D., Kalvoda, J., Voženílek, V. (eds.): *Czech Geography at the Dawn of the Millennium*. Czech Geographic Society, Palacký University in Olomouc, Olomouc, s. 414–421.

Article in journal (full journal title, volume, number, and pagination X–Y must be included):

HAMPL, M. (1994): *Environment, society and geographical organization: the problem of integral knowledge*. *GeoJournal*, 32, č. 3, s. 191–198.

LIPSKÝ, Z. (1994): *Změna struktury české venkovské krajiny*. *Geografie – Sborník ČGS*, 99, č. 4, s. 248–260.

KOLÁŘOVÁ, H. (2005): *Co jsou a kde se vzaly environmentální dějiny*. *Bedrník – časopis pro ekogramotnost*, 3, č. 1, s. 11–16.

WINIWARTER, V. et al. (2004): *Environmental history in Europe from 1994 to 2004: enthusiasm and consolidation*. *Environment and History*, 10, č. 4, s. 501–530.

Article in collection:

KORČÁK, J. (1985): Geografické aspekty ekologických problémů. In: Sborník prací, 9, GGÚ ČSAV, Brno, s. 29–46.

CHROMÝ, P. (2001): Výzvy pro českou historickou geografii? Historická geografie, 31, Historický ústav AV ČR, Praha, s. 87–108.

Newspaper article:

KUBÁTOVÁ, Z. (2006): Uhlí drasticky zdražuje, tvrdí klienti Mostecké. Hospodářské noviny, 18. 12. 2006.

Dramatický boj o jižní pól. Hospodářské noviny, 14. 12. 2006.

Dissertation and thesis:

CHROMÝ, P. (2004): Historická a kulturní geografie a nové přístupy v regionálním studiu. Dizertační práce. UK v Praze, PřF, KSGRR, Praha, 60 s.

Internet source:

Mapová sbírka Historického ústavu AV ČR (<http://www.hiu.cas.cz/mapy/> – last accessed 18. 12. 2006).

Maps, figures, photographs

Photograph and picture files are received electronically in JPEG or TIFF format (of the lowest resolution 300 dpi, monochromatic or polychromatic). Graphic appendices must be both as included in the text and as separate files, the list of the appendices included. Names of the files should be clear and rational (text, graphics). Graphic appendices are to be named of a standard font and type size (name, caption). Graphic appendices are to be identified by a name, which is not a part of the graphic component itself, and in Arabic numbers indicating their position in the article. References, sources, and notes don't create the graphic component and are listed below the graphic appendix. References of a photograph must include its author, month/season, and a year of taking. Name of the maker is to be noted by all of the graphic appendices.

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Biography of the authors of articles

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Separates

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